

## **Laois/Offaly CYPSC – Terms of Reference**

The purpose of Laois/Offaly Children and Young People's Service Committee (CYPSC) is to provide strategic direction and leadership, to ensure effective interagency co-ordination and collaboration in order to achieve the best outcomes for children and young people in Laois/Offaly.

### **Committee Principles:**

1. Facilitate, coordinate and maximise collaboration and communication between services in the Laois/Offaly area
2. Support the joint implementation of policies and initiatives, which require joint agency co-operation
3. Work towards the implementation of *Better Outcomes, Brighter Futures: the national policy framework for children and young people 2014 - 2020* in Laois/Offaly
4. Work collaboratively to deliver the expectations of *Children First, National Guidance for the Protection and Welfare of Children 2011*
5. Develop and then implement a three-year Children and Young People's Plan (CYPP) for Laois/Offaly
6. Evaluate and monitor the impact of the committees work and to utilise any learning to constantly improve service outcomes for children
7. Voice of the young person should be central to committee decisions
8. Report/link with the LCDC, as per guidelines

### **Meeting Principles:**

1. Meetings shall be chaired by the Tusla Area Manager
2. A meeting quorum shall consist of 10 members and 1/3 of the organisations listed above
3. The committee shall meet at least 6 times per year
4. Members shall be mandated and empowered to act on behalf of their nominating organisation
5. If a member is unable to attend three consecutive meetings, the relevant member or their nominating organisation will be asked to nominate a replacement member to sit on the CYPSC
6. Members may be nominated to be members of, or to chair sub-groups of the CYPSC
7. Members who are nominated as chairpersons of the sub-groups are expected to provide leadership and direction to the sub-group
8. It is expected that each member of the CYPSC will be prepared for the meetings, having read the relevant documentation in advance
9. The CYPSC shall endeavour to make decision by consensus. In the absence of this, decisions should be made by vote. In the event of a tied vote, the chairperson may exercise a casting vote

**Membership**

Organisation	Name/Title
Tusla Child and Family Agency	(chairperson)
Laois County Council	(vice chairperson)
Offaly County Council	(vice chairperson)
An Garda Síochána	
Laois/Offaly ETB	
Laois County Childcare Committee	
Offaly County Childcare Committee	
Laois Comhairle na nÓg	
Offaly Comhairle na nÓg	
Barnardos	
Foróige	<i>la O'Leary</i>
Youth Work Ireland Laois	<i>Clive Davis</i>
Youth Work Ireland Midlands	
Primary Schools (IPPN)	<i>Bridget Cleary</i>
Post-primary Schools (NAPD)	<i>Aine Meehan</i>
National Educational Psychological Services	
Probation Services	
Health Service Executive	
Department of Social Protection	
Educational Welfare Services, Tusla	<i>D. Swords</i>
Offaly Local Development Company	<i>Bridget Cleary</i>
Laois Partnership	<i>ANNE GODWIN CEO.</i>

Approved: *[Signature]*  
 Review by: *Sept 2018*

*7/9/17*

Signed:

<i>D. Swords</i>	<i>Melanie Duff</i>	_____
<i>Bridget Cleary</i>	<i>Coopering Ireland.</i>	_____
<i>Aine Meehan</i>		_____
<i>Anne Godwin</i>		_____
<i>Michael Dempsey</i>		_____
<i>[Signature]</i>		_____
<i>[Signature]</i>		_____