



## INVITATION TO TENDER: Online Interactive Support Programme

Issued by: Clare Children and Young People's Services Committee/Limerick Children and Young Person's Service Committee
Applicants: Multi-media design companies/Web design companies/I.T companies
Project Budget : €15,000
Work Deadline: 1 <sup>st</sup> October 2020 – 31 <sup>st</sup> January 2020

### Introduction: Background to the project

The Clare and Limerick Children and Young People's Services Committees are seeking applications from suitably qualified/experienced companies to design an Online Interactive Training Programme that will utilise a range of interactive elements from animations and videos to virtual tour capabilities. This project will be a collaboration between the successful application of this tender and the content creator of the programme. This project is funded by the Healthy Ireland Fund.

The Training Programme will be an online course targeted at young people aged between 13 – 18 years old. The course will consist of module that teach young people currently living in the care system about healthy safe relationships. It is envisaged that the Online Programme will be used as a tool by trained professionals to deliver the programme content to a young person. The Programme will be designed in a way that allows young people engage with it virtually or in a physical group setting.

This is **not** a certified course but rather an emotional support programme that can be delivered in stages via an online platform.

The young people will be working through the course online with a facilitator so an element of visual online interaction would have to be factored into the final product i.e. a learning room with a Zoom window in the room so the young person and facilitator can navigate the content together simultaneously.

Personal security and privacy will be of utmost importance given the sensitive nature of the course content. Therefore the platform would need to be password protected.

An online training module will also be incorporated onto the platform for professionals to complete before they start their interactive course with their young client.

Course content will be delivered by consultants with expertise in this area to the web company. The successful company will be required to liaise with the content developers and design the interactive elements of the course and upload it online for users.

### Requirements:

1. Provide web design/functionality advice to the commissioners and upload a modularised support programme to an online platform ( content provided )

2. Provide web design/functionality advice to the commissioners and upload an Online Interactive Support Programme to an online platform (content provided) which will be appealing to the 13 – 18-year-old market and utilises a range of audiovisuals/animation elements. The Programme must have a built in face to face interactive component between the deliverer and the service user.
3. The successful company will liaise with the content consultants at the start of the process discussing content formats from the outset as the course is being built.
4. The successful company will be required to update the CYPSC interagency steering committee with drafts of the online platform at regular intervals.
5. Experience of working with Java Script/Flash, coding and animation are essential components of this project.

**\*Overall Project Budget:** €15,000 (inclusive of VAT if applicable)

#### **Tender instructions:**

The submission must include the following:

1. Examples of similar projects brought from idea to completion stage.
2. A step by step detailed proposal (including indicative timelines and a financial breakdown) as to how the project will be started and brought to completion stage.
3. Details of all subcontracted personnel brought onto the project.
4. Evidence of tax compliance and company registration.

#### **Examples of similar work:**

The following links are examples of existing online courses targeting both professionals ([Jigsaw Portal](#)) and young people ([Future Learn – Childhood Adversity](#) and [Future Learn - Mental Health](#)) and are indicative of the style/user friendly element that this project requires.

#### **Note:**

The successful candidate will be obliged to sign a contract of work with the Clare CYPSC in advance of starting the project.

#### **Timelines:**

A payment schedule will be agreed prior to beginning the project. It is likely to be made in a number of phases, as well as a fee upon signing of the contract.

Interested applicants are encouraged to contact one of the following for clarity regarding the project before applying: [david.studer@tusla.ie](mailto:david.studer@tusla.ie)

A soft copy tender should be emailed to David Studer [david.studer@tusla.ie](mailto:david.studer@tusla.ie) . Deadline for receipt of applications is: **Wednesday 2<sup>nd</sup> September**

Candidates need to be available for telecom interview the week starting Monday 7<sup>th</sup> September with a view to commencing work on the project from Monday 5<sup>th</sup> October.