



## Meeting of the National Steering Group for Children and Young People's Services Committees

**Venue:** 3<sup>rd</sup> Floor Training Room, Miesian Plaza, DCYA.

**Date:** Tuesday, 19<sup>th</sup> June 2018

<b>In Attendance:</b>	
Dr Noelle Spring	Chairperson
Colma Nic Lughadha	National Co-ordinator for CYPSC
Conor Rowley	Tusla Programme Development and Cross Government Framework Unit, DCYA
Ann O'Dwyer	Education and Training Board Ireland (ETBI)
Dr Julie Heslin	Health Service Executive
David Dalton	Department of Rural and Community Development
Carol McGann	Department of Employment Affairs and Social Protection
Caroline Duignan	Local CYPSC Co-ordinator nominee
Greg Straton	Department of Health
Willie McIntosh	Department of Education and Skills
Eileen Connolly	Tusla Programme Development and Cross Government Framework Unit, DCYA
<b>Apologies:</b>	
Martina Moloney	Independent nominee and Vice Chairperson
Sé Fulham	Community & Voluntary Sector
Eifion Williams	Tusla - Child and Family Agency
Siobhan Lawlor	Department of Employment Affairs and Social Protection
John Cole	Tusla Programme Development and Cross Government Framework Unit, DCYA
<b>Vacancy:</b>	
Young person aged 18-24	
Local Authority representative & CYPSC Vice Chairperson nominee	
Local CYPSC Chairperson nominee	

**Please note that the Actions from this meeting are listed at Appendix 1 in Task List**



## 1. Welcome and Introductions:

- The Chairperson welcomed David Dalton from the Department of Rural and Community Development to the NSG.
- The Chairperson thanked Carol McGann for standing in today for Siobhan Lawlor from the Department of Employment and Social Affairs.
- The Chairperson has issued Thank You letters to former members of the NSG, Angela Toolis and Sinead Carr on behalf of the NSG.

## 2. Minutes of last meeting and matters arising:

### Minutes of last meeting:

- Julie Heslin will forward an amended wording for bullet point 3 under Agenda item 3. With this change the minutes of 6<sup>th</sup> February 2018 were agreed and will be posted to the CYPSC website.

### Matters arising:

#### Creative Ireland:

- This initiative comes under the Department of Culture, Heritage and the Gaeltacht and is led by local libraries. It may provide opportunities for CYPSC projects/funding.

## 3. Update from the National Implementation Group (NIG):

Colma Nic Lughadha updated the group:

- The agreed minutes from the previous NIG meeting of 5<sup>th</sup> February were circulated to the members of the NSG today.
- Commissioning and the Quality and Capacity Building Initiative (QCBI) are the two main items being brought to the attention of the NSG from the 11<sup>th</sup> June meeting of the NIG:

### Commissioning:

- Tusla's Commissioning Strategy is being implemented currently by Tusla. The CYPSC model of inter-agency working provides a structure through which joint commissioning across CYPSC members/state agencies can be undertaken. It is proposed by the National Implementation Group that a Task Group to explore Joint Commissioning through CYPSC be established, comprising relevant personnel including finance personnel nominated by SG members' agencies. The "how" to realise Joint Commissioning into the future at a local level through CYPSC, taking into account the challenges of joint contracting between two or more state agencies will require advice from the NSG. This is a very important issue regarding progress and future development of the CYPSC model of inter-agency working.
- The Chairperson requested NSG members representing HSE, ETBI, Local Authorities and Tusla identify a suitable finance person from within their respective organisations to nominate to the Task Group. A CYPSC Area Manager could also be invited to the September meeting to discuss further.
- The Chairperson requested that Colma prepare a Terms of Reference for the Task Group to circulate to members of the group with a view to establishing a sub-group of NSG on this issue.



**Quality and Capacity Building Initiative (QCBI):**

- A recent Open Policy Debate on Parenting and the launch of QCBI both refer to CYPSC and the NSG are requesting clarity on role of CYPSC.
- Conor Rowley will circulate an update on QCBI. The Chairperson requested that an analysis of QCBI would be included in this update to help NSG to see the implications for CYPSC and to share thinking on future design pieces. This could be an Agenda item for the September meeting.

**4. Update from the National Co-ordinator for CYPSC:**

**CYPSC Children and Young People's Plans:**

- CNL provided a brief overview of the CYPSC Planning and Reporting Framework adopted by the NSG in June 2017. CNL noted that the Framework is being implemented in 2018.
- In alignment with the Framework each CYPSC has submitted an Annual Programme of Work 2018 (template provided to NSG members). These will be published on [www.cypsc.ie](http://www.cypsc.ie) in due course.
- A report on the status of CYPSC 3-year Children and Young People Plans was also circulated. It detailed the stage of the planning process of each CYPSC.
- The Chairperson thanked Colma for these very helpful documents. The discussion that followed highlighted:
  - the importance of this Framework as a planning tool and as a communication tool to progress planned items and address emerging issues
  - the workload on CYPSC and on the co-ordinators to complete plans and reports
  - the potential to fulfill the national need to identify emerging issues to inform national funding programmes and opportunities for a national picture
  - the challenge for the future to sequence the plans to have the same time frames and the potential to lengthen the planning cycle from 3 years to five years and to align with the time frames of Local Economic Community Plans (LECP)
  - The expectation that the Outcomes 4 Children Data and Information Hub will greatly support CYPSC in accessing outcome data. The O4C Data Hub is being developed by Tusla in conjunction with DCYA and is funded through Prevention, Partnership and Family Support (PPFS) and the Quality and Capacity Building Initiative (QCBI).

**5. Update on the Review of the Blueprint for CYPSC:**

- There have been 3 meetings of the Review Group to update the *Blueprint for the development of CYPSC 2015-2017* and the proposed final draft of the new document will be circulated in July to CYPSC, CYPSC co-ordinators, CYPSC Chairpersons and members of the NSG for their information and observations.
- The final draft will be presented for approval at the September NSG meeting and will then be sent to the Minister for approval.
- The time frame for proof reading, printing and distribution will depend on the above dates.



## 6. Update on Healthy Ireland Initiative and future planning:

Greg Straton updated the group:

- The second phase of the Healthy Ireland Campaign - Summer 2018 - “eat well, think well, be well” was launched by An Taoiseach on 7<sup>th</sup> June.
- A HI Network Event held on 1<sup>st</sup> May launched the second phase of funding for CYPSC and LCDC projects, the closing date for applications was 31<sup>st</sup> May and funding will be approved by August.
- The funding level for CYPSC projects is held as before at €37,000 per CYPSC.
- When the 2017 review process is finalised by Pobal and HI, stakeholders will be invited to engage in the planning for 2019, using the learning from 2017/18 in relation to timeframe and focusing on more strategic actions. CYPSC will be to the forefront in this future planning.
- A sharing/review event is planned for Q4 in 2018 and CYPSC co-ordinators will be notified.

The discussion that followed highlighted:

- CYPSC will be supporting implementation for the HSE START programme - currently HI funding does not go to HSE.
- The importance of a knowledge exchange programme before 2019 which could form part of the review piece.
- Amending funding from annual to a 3 year timeframe would require legislative change. The Dept of Rural and Community Development are also in discussions with Dept of Expenditure and Reform on this issue.
- Greg will meet with the National Co-ordinator for CYPSC and the local co-ordinators to discuss issues further.

## 7. Update from Local CYPSC:

Caroline Duignan updated the group on issues raised by co-ordinators:

- Difficult for CYPSC to collate data per CYPSC as data is only available per county areas or local boundary areas and also difficult to assess outcomes per CYPSC.
- CYPSC need to be notified if they are to be involved with rolling out strategies such as the Early Years Strategy and or the Nurture Programme etc.
- Education representation is essential on CYPSC as mentioned at previous meeting re membership from National Association of Principals and Deputy Principals (NAPD) and Irish Primary Principals Network (IPPN) on CYPSC.
- A request for guidance on preparing Critical Incidence Protocols.

Caroline updated the group on local CYPSC work:

- On 9<sup>th</sup> March, the Ombudsman for Children launched the “Healthy and Happy” research for pre-school children in Roscommon. This was a good example of how to consult with young children and the next consultation will be around outdoor play from Healthy Ireland funding.
- On Friday 22<sup>nd</sup> June, the Roscommon CYPSC Health and Wellbeing Plan will be launched.
- A video featuring young researchers in Athenry from Transition year will be on the CYPSC website.



The discussion that followed suggested:

- Caroline will do an audit of Education representation on CYPSC for the next meeting.
- LCDCs hold network meetings of their HSE representatives to develop understanding and an operational network and similar may be of benefit for education reps on CYPSC.
- Could education representatives be sourced from Chief Inspectorate or Education Centres? South Dublin CYPSC's IPPN member carries a co-ordinating role within IPPN for CYPSC.
- DCYA will meet with the DES rep on this group, Willie McIntosh to consider options to address the membership challenge re NAPD and IPPN.
- There are samples of Critical Incident Protocols in the members' log-in section of the CYPSC website which can be accessed by all CYPSC Co-ordinators. CIPs developed for the North East Inner City by Young People at Risk (YPAR) could be shared with CYPSC.
- The interesting and innovative work from CYPSC should be shared, perhaps through a database of projects under specific headings. Currently the CYPSC website categorises projects in the news section of the website and the county pages and this is reliant on each CYPSC producing a short news item on their work. A separate database of projects would require additional administrative resources for the CYPSC initiative.

#### **8. Communications from the NSG:**

- The Chairperson proposes updating each CYPSC with the headline items discussed at each NSG meeting after each meeting, rather than waiting for minutes to be agreed.
- This update could take the format of a one-page bullet point list to be circulated to CYPSC.
- The Chairperson would also update CYPSC on different structures that the Chairperson is a member of in her capacity as CYPSC NSG Chairperson and of items raised at the National Children and Young People's Policy Consortium.
- The group welcomed this idea and requested that the one-page summary would also be forwarded to them.

#### **9. Finance and Governance:**

Eileen updated the group:

- The review of the expenditure of the 2016 seed funding is almost complete and a report will issue to the Secretary General of DCYA. The details on the projects supported will be circulated to members of NSG when the report is finalised.
- The review of the expenditure of the programme administration funding of €3,700 per CYPSC issued in 2017 will commence shortly and each CYPSC will be asked to return the details of the expenditure to DCYA.
- The funding of €540,000 from DCYA for CYPSC for 2018 was forwarded to Tusla Finance on 22<sup>nd</sup> February 2018. The funding will be €20,000 per CYPSC - €15,000 for actions from each CYPSC under the 5 outcomes of BOBF and €5,000 for programme admin funding.



#### 10. Update on CYPSC event:

Colma circulated an update detailing the format and theme of the event planned for 3<sup>rd</sup> and 4<sup>th</sup> October 2018 and a copy of the Terms of Reference for the CYPSC 2018 National Event Planning Group:

- The event will be strengths-based. The theme is CYPSC Inter-agency working and will draw on CYPSC exemplars under National Outcome 1 *Active and Healthy* to illustrate the role, worth, value, potential and benefits of CYPSC. This theme embraces the broad gamut of health and well being including child and youth mental health, domestic violence issues. The event will be of interest to other Departments and agencies with regard to why they should engage with the CYPSC infrastructure.
- The format of the half day on 3<sup>rd</sup> October would be for CYPSC personnel including co-ordinators, Chairs and Vice Chairs and will facilitate knowledge exchange and learning.
- The format for the full day on 4<sup>th</sup> October will be for above and other guests and speakers with presentations from local CYPSC.
- DCYA will go to tender for suitable venues in Dublin for the dates and overnight stay on 3<sup>rd</sup> October.
- The next meeting of the planning group will be on Wednesday 18<sup>th</sup> July to finalise details and invitations.

The discussion that followed highlighted:

- the possibility to showcase LCDC and CYPSC and learn from each other.
- the importance of these events to develop the infrastructure between organisations and collaboration.
- the importance of NSG members drawing on their own organisations to attend
- NSG members are invited to put forward nominations for speakers at the event.

#### 11. Messaging and Items for Consortium:

- The Chairperson will bring two items to the attention of the Consortium meeting:
  - the importance of addressing the local membership challenge from the Education side.
  - the upcoming National CYPSC Event.

#### 12. Any other Business:

- Carol McGann raised a query re the impact of GDPR (General Data Protection Regulations) on CYPSC. It was noted Tusla has provided on-line GDPR training for Tusla staff which includes CYPSC co-ordinators.
- DCYA has written to the Chief Operations Officer in Tusla re appointing an Area Manager to fill the vacancy on the NSG for CYPSC Chairperson.
- DCYA has written to the County and City Managers Association to request a representative for the NSG also.
- The Chairperson noted that Caroline Duignan will resign from the NSG after the September meeting and the Chairperson will speak to this further at the September meeting.
- The CYPSC Co-ordinators' National Network is the forum to nominate a CYPSC Co-ordinator member to the NSG.



- DCYA will write to CYPSC shortly to fill the NSG vacancies for CYPSC Vice Chairperson, a second Community and Voluntary sector member and 2 Young Person members.
- The Chairperson will follow up re a request received from Angela Toolis, Service Improvement Manager with Tusla to present on Tusla Child Protection and Welfare Strategy and the Signs of Safety programme at the next NSG meeting.
- DCYA has invited Dr Noelle Spring to be part of the working group on the transfer of the ABC programme to a funding relationship with Tusla.

The next meeting is scheduled for Tuesday 18<sup>th</sup> September from 11am to 2pm in DCYA, Miesian Plaza.

**Appendix 1 Task list from CYPSC NSG meeting 19<sup>th</sup> June 2018**

<b>Actions from meeting:</b>	<b>Responsible:</b>
Explore options re commissioning among member's organisations	All
Draft and circulate ToR for a Joint Commissioning Task Group to members	Colma Nic Lughadha National Co-ordinator
Establish sub-group of NSG on commissioning	DCYA
Circulate update on QCBI to members	Conor Rowley
Audit of education representation on CYPSC	Caroline Duignan
Circulate update from Chair of NSG	Chairperson and DCYA
Nominate speakers for CYPSC National Event	All
Finalise vacancies on NSG	DCYA