



CYPSC
Planning
and
Reporting
Framework

Version 1.0, June 2017

Table of Contents

Introduction	3
1.1 Purpose of the Planning and Reporting Framework for Children and Young People’s Services Committees.....	3
1.2 Benefits to the CYPSC Initiative	3
1.3 Principles of CYPSC Planning and Reporting.....	4
2. CYPSC Planning and Reporting Framework	4
Figure 1. CYPSC Planning and Reporting Framework	5
3. Roles and responsibilities in the CYPSC Initiative and CYPSC Planning and Reporting Framework ...	4
3.1 Department of Children and Youth Affairs	4
3.2 Children and Young People’s Policy Consortium	4
3.3 CYPSC National Steering Group	4
3.4 TUSLA – Child and Family Agency	4
3.5 CYPSC National Implementation Group.....	5
3.6 CYPSC members	5
3.7 CYPSC Sub Group members	5
4. Overview of the CYPSC Initiative.....	6
4.1 Introduction	6
4.2 Five National Outcomes for children and young people	6
4.3 Six Transformational Goals	6
Figure 2. CYPSC Planning in alignment with national policy for children and young people	7
4.4 CYPSC Model of Inter-agency Working.....	7
Figure 3: CYPSC Model of Inter-agency Working.....	9
5. CYPSC Planning.....	10
5.1 Evidence-informed planning.....	10
Figure 4. Types of evidence.....	10
5.2 Children and Young People’s Plan	10
5.3 Annual Programme of Work	11
6. CYPSC Monitoring and Reporting	13
6.1 CYPSC Mid-year Progress Update	13
6.2 CYPSC Annual Progress Report	13
Figure 5. Local CYPSC Planning and Reporting Cycle	14
6.3 Annual National Progress Report.....	14
7. Quality Assurance for Children and Young People’s Planning.....	15

7.1 Overview of the Quality Assurance Process for CYPPs	15
APPENDICES	16
Commitments specifically related to CYPSC in Better Outcomes Brighter Futures the National Policy Framework for Children and Young People	17
Template for a Children and Young People’s Plan (CYPP)	18
CYPSC Annual Programme of Work	19
CYPSC Mid-year Progress Update	20
CYPSC Annual Progress Report	21
Children and Young People’s Plan Quality Assurance Framework	22

Introduction

CYPSC are a key structure identified by Government to plan and co-ordinate services for children and young people in every county in Ireland. The overall purpose is to improve outcomes for children and young people through local and national inter-agency working.

1.1 Purpose of the Planning and Reporting Framework for Children and Young People's Services Committees

The Children and Young People's Services Committees Initiative Planning and Reporting Framework sets out the parameters within which CYPSC planning and reporting will be conducted. It will serve as an overarching guide for all CYPSC stakeholders on the CYPSC planning and reporting cycle supporting the CYPSC Initiative to realise its core objectives and to achieve Government commitments pertaining to the CYPSC Initiative set out in national policy. The framework is a living CYPSC resource that will be developed and modified as the Children and Young People's Services Committees Initiative learns and grows and as current systems gaps such as centralised, accessible data systems, are addressed.

The core objectives of the CYPSC Initiative are outlined in the *Blueprint for the development of Children and Young People's Services Committees*. A short overview of the CYPSC model of inter-agency working including core objectives is included for reference on pages 6-8 of this framework. Additionally the realisation of Government commitments and actions across a number of policy domains including but not exclusive to Children, Health, Education and Local Development can be supported through CYPSC implementation and reported through this framework.

This framework recognises the complexity inherent in inter-agency working and the necessity therefore for clarity, cohesion and continuity between local and national entities working to improve outcomes for children and young people through the CYPSC Initiative. It is envisaged that the benefits accruing from implementation of the CYPSC Planning and Reporting Framework will strengthen the CYPSC Initiative and the collective capacity of those CYPSC members providing services to children, young people and families in Ireland.

1.2 Benefits to the CYPSC Initiative

Implementation of the framework will ensure the following benefits to the CYPSC Initiative:

Benefits of CYPSC Planning

- Collective agreement regarding the purpose and goals of CYPSC at local and national level;
- Ensuring efficient and effective allocation of resources including capital and people to services and activities that benefit children, young people and families;
- Assignment of clear roles and responsibilities to CYPSC stakeholders at both local and national level;
- Enhanced knowledge and understanding of service investments across multiple organisations;
- Provision of structured "space" that supports collaborative reflection, learning, innovation and action.

Benefits of CYPSC Reporting

- Enhanced local and national oversight of implementation and performance of the CYPSC Initiative;
- Increased vertical and horizontal communications promoting greater awareness and engagement with CYPSC inter-agency working;
- Dissemination of CYPSC knowledge and learning to influence local and national policy and services;
- Inform CYPSC planning cycles and support better local and national decision-making.

1.3 Principles of CYPSC Planning and Reporting

The CYPSC Planning and Reporting Framework is premised on a number of core principles to be adopted by all tiers of CYPSC implementation. These principles unite CYPSC stakeholders in their approach to CYPSC planning and reporting and are in addition to the principles underpinning the CYPSC Initiative as a whole which are outlined in the *Blueprint for the development of Children and Young People's Services Committees*, page 7.

Principles underpinning the CYPSC Planning and Reporting Framework:

- Evidence-informed: That CYPSC puts the best available evidence at the heart of planning and reporting processes.
- Outcomes based: CYPSC planning is outcomes based i.e. its purpose is to achieve agreed outcomes.
- Mutual accountability: CYPSC members hold themselves and others accountable to the common agenda as expressed in national policy and in local plans.
- Data supported decision-making: CYPSC are committed to collecting and using data to make informed decisions.
- Learning: CYPSC stakeholders at local and national level are open to learning through reflection on how well the work has lived up to performance expectation.
- Communication: Regular and open communications will flow - bottom up, top down and across the CYPSC initiative.

2. CYPSC Planning and Reporting Framework

The CYPSC Planning and Reporting Framework is presented in summary in the following diagram - see Figure 1. The diagram illustrates the various elements of the framework. These elements are then described in fuller detail through the remainder of this framework document.

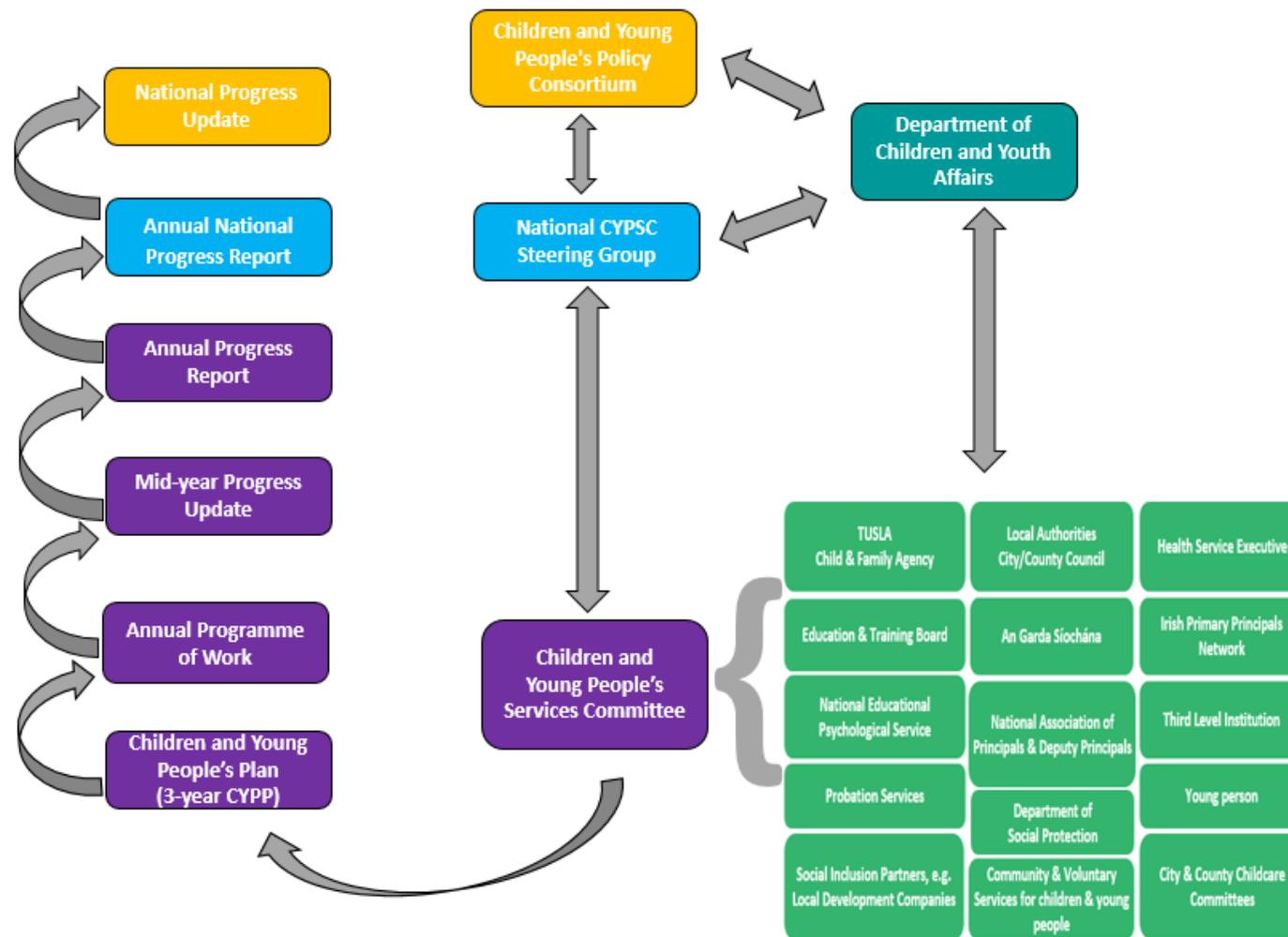


Figure 1. CYPSC Planning and Reporting Framework

3. Roles and responsibilities in the CYPSC Initiative and CYPSC Planning and Reporting Framework

The CYPSC Initiative is a multi-agency, multi-sector and multi-level initiative. As such CYPSC stakeholders will hold differing roles and responsibilities that in combination will contribute to the effective implementation of CYPSC and consequently to CYPSC planning and reporting.

3.1 Department of Children and Youth Affairs

Policy and strategic direction for the CYPSC Initiative is provided by the Department of Children and Youth Affairs.

3.2 Children and Young People's Policy Consortium

The Children and Young People's Policy Consortium was established in 2014 as part of the implementation structures outlined in *Better Outcomes, Brighter Futures the National Policy Framework for Children and Young People 2014 - 2020*. The Consortium is chaired by the Minister for Children and Youth Affairs and comprises of senior officials from Government departments and agencies and representatives from advisory and local operational fora. The Consortium has oversight of and drives cross-Government implementation of *Better Outcomes, Brighter Futures* and its supporting strategies, and reports annually to Government on progress achieved. The Consortium receives CYPSC national progress updates.

3.3 CYPSC National Steering Group

The main function of the CYPSC National Steering Group is to support the effective operation and practical implementation of CYPSC at local level.

- The Steering Group provides guidance on and advice on strategic, policy and operational issues relevant to CYPSC such as informing CYPSC of identified national priorities.
- The Steering Group receives the CYPSC Annual National Progress Report for consideration.
- The CYPSC National Steering Group addresses arising issues and obstacles that need resolution at national level.
- The Chair of the CYPSC National Steering Group is a member of the National Children and Young People's Policy Consortium and utilises that forum to promote the work of CYPSC and escalate any pertinent issues that require a national response.

3.4 TUSLA – Child and Family Agency

At national level operational leadership of CYPSC is provided by TUSLA – Child and Family Agency, as the nominated agent of the Department of Children and Youth Affairs.

- A National Co-ordinator for CYPSC is located in TUSLA – Child and Family Agency to support the implementation of the strategic plan for CYPSC and to realise oversight of progress and impact of CYPSC, co-ordinating collective reporting to the CYPSC National Steering Group and DCYA.
- The CYPSC Chairperson is drawn, in the main, from TUSLA – Child and Family Agency. The role of the chairperson is to provide local leadership to ensure the effectiveness of the committee. The Chairperson ensures the sign-off of local CYPSC plans and reports.
- Each CYPSC has a CYPSC Co-ordinator, employed by TUSLA – Child and Family Agency, who is responsible for co-ordinating the development and implementation of local plans and the monitoring and reporting of local CYPSC implementation. The CYPSC Co-ordinator works closely with all CYPSC members and CYPSC Sub Group members and cultivates local

engagement and communication with other relevant stakeholders regarding the local CYPSC initiative.

3.5 CYPSC National Implementation Group

The CYPSC National Implementation Group was established as an inter-agency mechanism for the strategic management, operation, co-ordination and implementation of CYPSC to ensure effective communication regarding CYPSC between DCYA and Tusla – Child and Family Agency.

The National Implementation Group supports the operationalisation of CYPSC via the TUSLA – Child and Family Agency workforce assigned to CYPSC implementation.

3.6 CYPSC members

CYPSC members are senior managers drawn from the range of statutory, community and voluntary organisations that have a remit for children and young people. Members have a collective responsibility for the development of, implementation of and reporting on CYPSC plans to improve outcomes for children and young people in their area.

3.7 CYPSC Sub Group members

CYPSC Sub Group members are drawn from the range of statutory, community and voluntary organisations that have a remit for children and young people. Sub groups are structured around the five national outcomes for children and young people and related actions/initiatives. They inform the development of local CYPSC plans, realise implementation of those plans and input to the preparation of local CYPSC reports.

4. Overview of the CYPSC Initiative

A brief overview of the Children and Young People's Services Committees (CYPSC) initiative is provided as context for this CYPSC Planning and Reporting Framework and in order to promote coherence between this framework and the CYPSC initiative.

4.1 Introduction

CYPSC are a key structure identified by Government to plan and co-ordinate services for children and young people in every county in Ireland. The overall purpose is to improve outcomes for children and young people through local and national inter-agency working.

CYPSC are county-level committees that bring together the main statutory, community and voluntary providers of services to children and young people. They provide a forum for joint planning and co-ordination of activity to ensure that children, young people and their families receive improved and accessible services. Their role is to enhance inter-agency co-operation and to realise the national outcomes set out in *Better Outcomes, Brighter Futures: the national policy framework for children and young people 2014 - 2020*.¹

The ultimate goal is to improve outcomes for all children and young people in Ireland.

4.2 Five National Outcomes for children and young people

The five national outcomes for children and young people are the overarching and unifying outcomes structuring policy for children and young people in Ireland across government, agencies and sectors which have a role and remit for working with children and young people.

The work of Children and Young People's Services Committees is framed by these five national outcomes for children and young people. The five national outcomes we want for all children and young people are that they are:

1. Active and healthy with physical and mental well being;
2. Achieving full potential in all areas of learning and development;
3. Safe and protected from harm;
4. Have economic security and opportunity;
5. Connected, respected and contributing to their world.

4.3 Six Transformational Goals

Better Outcomes Brighter Futures the national policy framework for children and young people also identifies a number of cross-cutting themes that underpin effective working so that children and young people will achieve across the five national outcomes. These themes are termed "transformational goals". They are core to ensuring that policies and services are made more effective in achieving better outcomes.

¹ *Better Outcomes Brighter Futures* also outlines some specific Government commitments pertaining to the CYPSC Initiative. These commitments are listed for reference in Appendix One.

The six transformational goals for achieving the national outcomes for children and young people are

- Support parents;
- Earlier intervention and prevention;
- Listen to and involve children and young people;
- Ensure quality services;
- Strengthen transitions;
- Cross government and inter-agency collaboration and co-ordination.

Children and Young People’s Services Committees planning and reporting is aligned to the five national outcomes for children and young people and the six transformational goals for achieving those national outcomes. Figure 2 illustrates the inter-relationship between *the Better Outcomes Brighter Futures* policy framework and CYPSC planning.

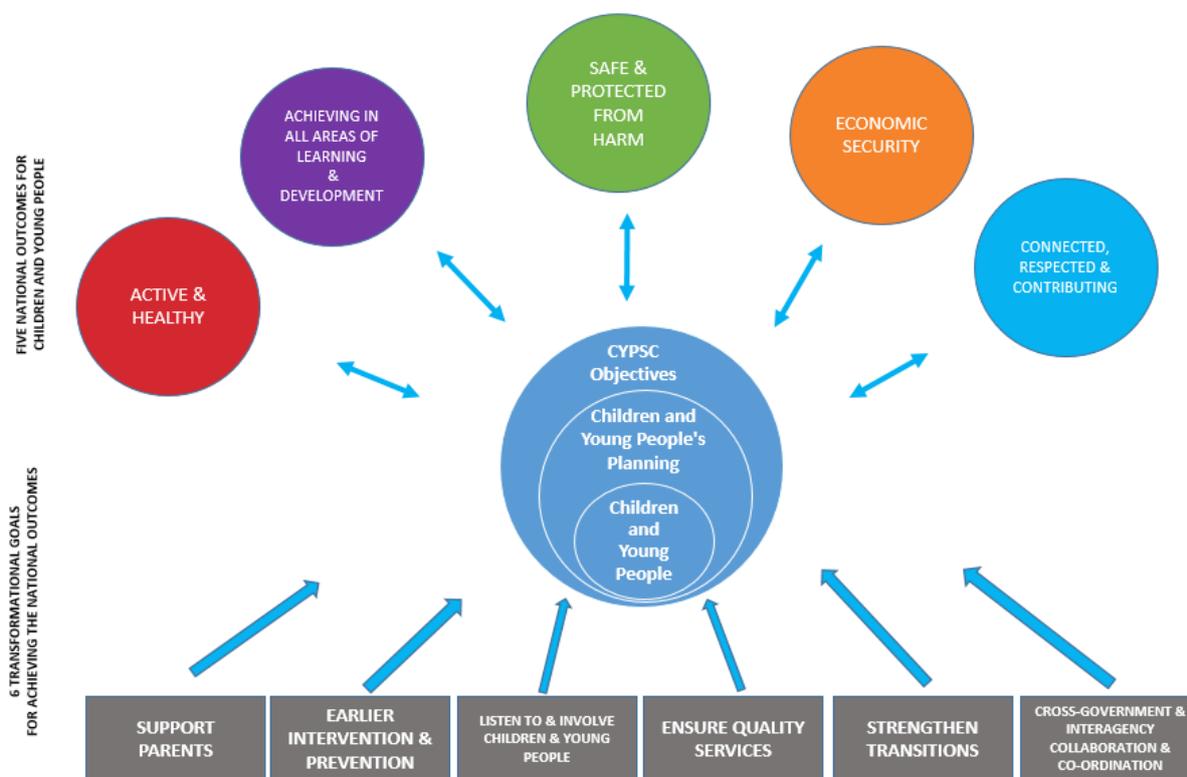


Figure 2. CYPSC Planning in alignment with national policy for children and young people

4.4 CYPSC Model of Inter-agency Working

The CYPSC model of inter-agency working places children and young people at the centre of planning and action to achieve the five national outcomes for children and young people. Figure 3 provides a summary of the CYPSC model of inter-agency working. It outlines the roles and activities of CYPSC that contribute to the delivery of core CYPSC objectives. These CYPSC objectives are to:

Ensure that the needs of children and young people are identified and addressed:

- Identify and address local and national emerging issues relating to children and young people.

Ensure effective collaboration and inter-agency working:

- Ensure effective collaboration between services working with and for children and young people within the CYPSC area;
- Strengthen collaborative decision-making capacity at local level, recognising the voice of children and young people;
- Support the implementation of relevant and innovative inter-agency initiatives of member agencies.

Planning and co-ordination of services:

- Plan and co-ordinate services for children and young people in order to improve outcomes;
- Oversee the effective implementation of national and regional policies, strategies and priorities.

Optimise the use of resources:

- Inform the planning and provision of resources across the area covered by the CYPSC with a view to enabling the optimum use of resources at local level and ensure complementarity between CYPSC and agencies' service plans in respect of their priorities;
- Inform the allocation of resources and work towards becoming a vehicle for facilitating integrated commissioning of services for children, young people and families;
- Inform national policy and decision-making with regard to resource allocation for services for children and young people.

Promote evidence informed planning and practice:

- Promote the use of quality, evidence-informed and outcomes-focussed approaches to enhance service provision for children and young people.

Promote best participation practice:

- Support national initiatives that promote the participation of children and young people in decision-making;
- Co-ordinate inter-agency training in participation practice locally.

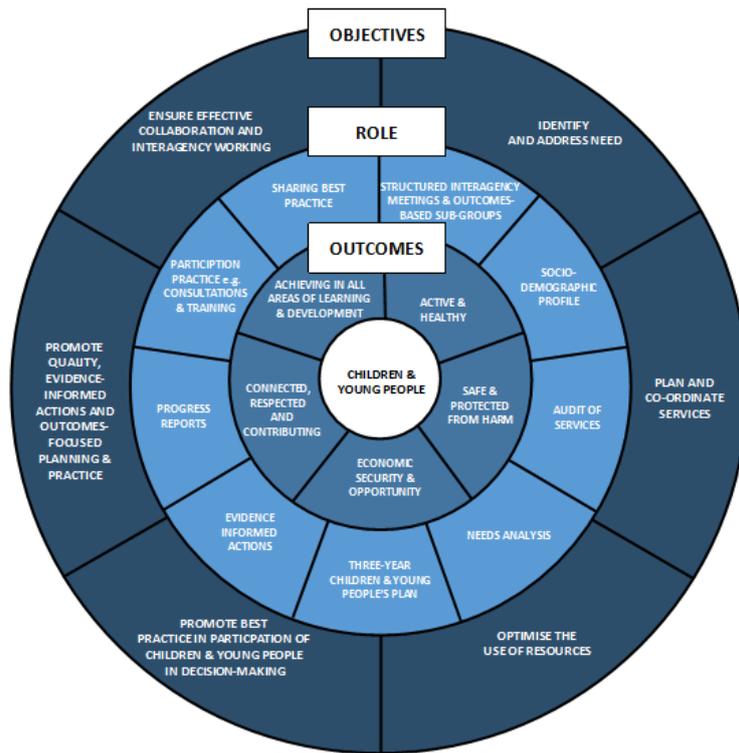


Figure 3: CYPSC Model of Inter-agency Working

For more information on the CYPSC model of inter-agency working see the [Blueprint for the development of Children and Young People’s Services Committees](#), (DCYA, 2015).

5. CYPSC Planning

5.1 Evidence-informed planning

CYPSC planning is underpinned by an evidence-informed approach. 'An approach that helps people and organisations make well-informed decisions by putting the best available evidence at the heart of practice development and service delivery'. (Sandra Nutley, 2010)²

This means that CYPSC practices and services will be based on the integration of experience, judgement and expertise with the best available external evidence from systematic research. Figure 4 illustrates the types of evidence utilised by CYPSC.



Figure 4. Types of evidence

5.2 Children and Young People's Plan

Children and Young People's Services Committees develop and oversee the implementation of a three-year Children and Young People's Plan (CYPP) for the county / CYPSC area that is designed to improve outcomes for children and young people. Essentially a strategic plan, the CYPP will respond to national priorities and outline local priorities that the CYPSC has agreed to address and includes a detailed action plan of activities which will be undertaken by the CYPSC and its sub groups to make impact on those priorities. The Children and Young People's Plan is developed in partnership with children, young people and families as well as in partnership with member agencies and sub groups and is responsive to local needs.

The CYPSC's priorities named in its plan are clearly linked to the five national outcomes outlined in *Better Outcomes Brighter Futures*, have clearly stated objectives and indicators, and are time-framed to assist monitoring and delivery.

² Evidence-informed practice: Using research to improve services for children and young people
By: Professor Sandra Nutley, University of Edinburgh. Paper for CES seminars on Developing evidence informed practice for children and young people: the 'why and the what', October 2010

In addition, the Children and Young People's Plan is to be linked to and referenced in all member agencies' service / annual plans as well as linked to all other local and regional plans such as the Local Community Development Committee Local Economic and Community Plan (LECP)³.

The Children and Young People's Plan is systematic and comprehensive and includes:

- A Socio-demographic Profile of the CYPSC area which provides an accurate picture of children and young people's lives and outcomes.
- An Overview of Services for children and young people. This requires CYPSC to undertake a mapping exercise of their area to produce an audit of service provision in the county / area. This helps to identify any gaps in services or any duplication of services.
- An identification of national policy objectives with regard to children and young people across national outcome areas supplemented by considerations of the CYPSC on how the objectives can be effectively implemented in the CYPSC area.
- A Needs Analysis based on local and national data, the socio-demographic profile, the audit of services, consultation with relevant stakeholders, including children and young people which identifies priority objectives for action in the county / CYPSC area.
- A detailed Action Plan presenting CYPSC priorities linked to the five National Outcome areas, with SMART⁴ objectives and associated inter-agency activities to be undertaken by the CYPSC collective.
- A statement as to how the CYPSC intends to monitor implementation of the plan and review the plan locally during the course of its 3-year lifespan.

Each CYPSC submits its three-year Children and Young People's Plan (CYPP) to TUSLA – Child and Family Agency, to undergo a quality assurance process. See Section 7 page 14 for more detail on the CYPP Quality Assurance process. See Appendix Two for the template for a Children and Young People's Plan (CYPP).

5.3 Annual Programme of Work

The CYPSC will produce an annual statement of intent / action outlining the work to be undertaken and achieved by the CYPSC in each calendar year. This statement of intent will be called the Annual Programme of Work and it will be derived from the CYPSC's three-year Children and Young People's Plan. It will provide a high level overview of what and how the CYPSC will deliver against each of the agreed local objectives and strategic actions for that calendar year. See Appendix Three for more detail of the CYPSC Annual Programme of Work.

The performance of each CYPSC will be monitored by the CYPSC itself on an ongoing basis, applying the principle of mutual accountability, and annually by TUSLA - Child and Family Agency, on behalf

³ Local Community Development Committees have responsibility for co-ordinating, planning and overseeing local and community development spend. They deliver on this primarily through implementation of the community elements of a six-year Local Economic and Community Plan (LECP).

⁴ SMART: Specific, Measurable, Achievable, Relevant, Time bound.

of the Department of Children and Youth Affairs, through the CYPSC's submission of an annual progress report.

See figure 5 for a diagrammatic representation of the local CYPSC Planning and Reporting Cycle.

6. CYPSC Monitoring and Reporting

6.1 CYPSC Mid-year Progress Update

Each CYPSC will produce a Mid-year Progress Update to Tusla Child and Family Agency, as the nominated agent of the Department of Children and Youth Affairs. The Mid-year Progress Update will be utilised locally by each CYPSC as a tool for mutual accountability and learning. It is primarily a monitoring tool to determine whether the CYPSC annual programme of work is on schedule. This Mid-year Progress Update will also provide CYPSC with a mid-year opportunity to highlight to national level structures any issues or challenges being experienced locally. See figure 5 for a diagrammatic representation of the local CYPSC Planning and Reporting Cycle.

See Appendix Four for more detail on the CYPSC Mid-year Progress Update.

6.2 CYPSC Annual Progress Report

Each CYPSC will produce an Annual Progress Report on its activity and impact to TUSLA - Child and Family Agency, as the nominated agent of the Department of Children and Youth Affairs. The Annual Progress Report will be utilised locally by each CYPSC as a tool for mutual accountability and learning. The report will inform local CYPSC decisions to enact developments or changes within its three-year strategic plan i.e. the Children and Young Peoples' Plan. The report will enable each CYPSC to be responsive to emerging local need as well as national policy imperatives.

The CYPSC Annual Progress Report will encompass:

- An overview of how children and young people in the county / CYPSC area are doing under the five national outcomes for children and young people. Highlighting any significant changes, improvements and areas requiring further attention or exploration by the CYPSC.
- Detail of progress on those actions set out in the Annual Programme of Work to improve outcomes for children and young people.
- Detail of CYPSC inter-agency activity including membership, engagement, distribution of leadership across CYPSC members and alignment of / linkages to CYPSC member agencies operational plans.
- Detail of how the CYPSC is involving children and young people in its structures and decision-making.
- CYPSC progress on national policy objectives and commitments as relevant.
- Challenges, achievements, the value add of the CYPSC model of interagency working and lessons learned from implementation.
- Record of leveraged funding into the county / CYPSC area and record of pooled resources by CYPSC member agencies.

See Appendix Five for more detail on the CYPSC Annual Progress Report.

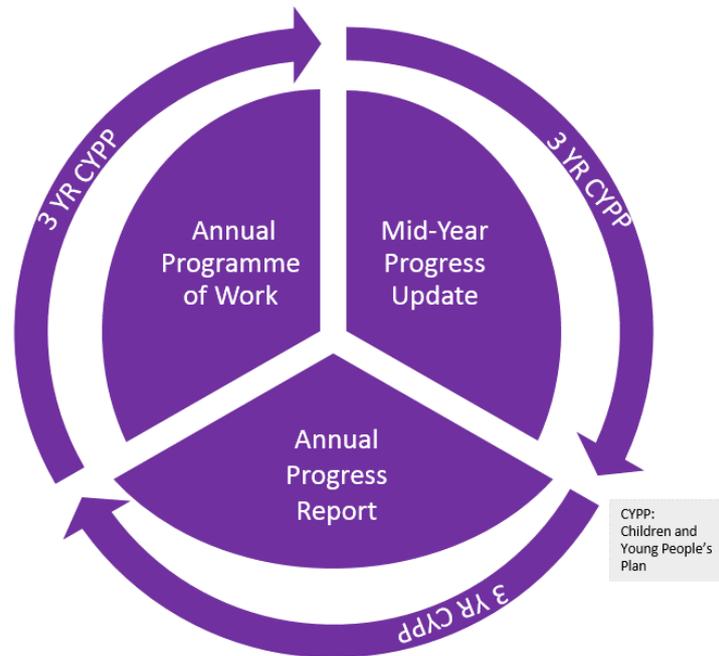


Figure 5. Local CYPSC Planning and Reporting Cycle

6.3 Annual National Progress Report

The local CYPSC reports outlined above will be synthesised by Tusla - Child and Family Agency into an Annual National Progress Report which will be submitted to the CYPSC National Steering Group and to the Department of Children and Youth Affairs to enhance the monitoring and oversight of CYPSC and for the information to inform national policy and development. The report will be provided to the National Children and Young People’s Policy Consortium for information.

The Annual National Progress Report will be a composite of local and national progress providing

- An overview of CYPSC activity under the five national outcomes for children and young people.
- A national analysis of inter-agency engagement in the CYPSC initiative.
- Examples of local and national instances of good practice identified across the CYPSC network.
- Significant trends or issues impacting children and young people requiring national attention.
- Particular challenges arising from CYPSC inter-agency working requiring national attention.
- Overall leverage of resources by CYPSC into services for children and young people.
- A progress update regarding effective working and areas for development in and across local CYPSC.

7. Quality Assurance for Children and Young People’s Planning

Each CYPSC will submit its three-year Children and Young People’s Plan (CYPP) to TUSLA – Child and Family Agency, to undergo a quality assurance process. The following outlines the CYPP Quality Assurance process.

7.1 Overview of the Quality Assurance Process for CYPPs

Screening

Children and Young People’s Plans are shared with the National Co-ordinator for CYPSC at Tusla - Child and Family Agency. Plans are screened and informal feedback is provided to the CYPSC. CYPSC can make changes to their local plan based on the feedback provided.

Review

CYPSC formally submit their CYPP to the National Co-ordinator for CYPSC at TUSLA Child and Family Agency. The National Co-ordinator for CYPSC convenes a CYPP Review Group comprising DCYA, a representative of the CYPSC National Steering Group, TUSLA - Child and Family Agency and other identified experts, to carry out a Quality Assurance review of the CYPP.

The review applies a Quality Assurance framework (see Appendix Six) that considers:

- The extent to which the CYPSC adhered to the template for CYPPs;
- The quality of the content of the CYPP;
- The degree to which the needs analysis informed the priority areas of the action plan;
- How aligned the priority areas are to the five national outcome areas for children and young people;
- The quality of planning;
- Common themes and challenges emerging across CYPSC plans;
- Identification of development needs across the CYPSC system.

Feedback and CYPP publication

CYPSC whose plans complete the Quality Assurance process receive written feedback from the Review Group and the CYPP is published on the national CYPSC website www.cypsc.ie.

Feedback and CYPP re-submission

CYPSC whose plans do not complete the Quality Assurance process receive Review Group feedback to their CYPSC Chairperson through a meeting with the National Co-ordinator for CYPSC at TUSLA - Child and Family Agency. CYPSC are asked to consider this feedback for incorporation into their CYPP and invited to re-submit an amended CYPP for Quality Assurance review.

APPENDICES

Appendix One:

Commitments specifically related to CYPSC in Better Outcomes Brighter Futures the National Policy Framework for Children and Young People

Better Outcomes Brighter Futures The national policy framework for children and young people 2014 – 2020 makes a number of Government commitments pertaining to the CYPSC Initiative namely:

G2. Ensure planning and co-ordination of parenting supports at local level through Children's Services Committees [now CYPSC].

G47. The roll-out nationally of Children's Services Committees [now CYPSC] in a co-ordinated fashion, connecting them with Local Government and Tusla, The Child and Family Agency.

G48. Put in place an agreed resourcing framework for Children's Services Committees [now CYPSC], drawing on existing financial support from the CFA, Local Government and DCYA.

G52. Streamline planning and decision-making structures at local level, including Children's Services Committees [now CYPSC], to be consistent with the Government's public sector reforms, and specifically the alignment of local Government and Local Community Development Committees.

G62. Deliver the County-level Data Analysis Initiative to support the Children's Services Committees [now CYPSC].

G68. Use the intelligence from Children's Services Committees [now CYPSC] in relation to local need and priorities to inform the allocation of national and local funding streams.

Appendix Two:

Template for a Children and Young People's Plan (CYPP)

The template is available [here](#).

Appendix Three:

CYPSC Annual Programme of Work

An example of the content of an Annual Programme of Work is provided for information. **The final template will be developed and disseminated in due course.**

XXXX CYPSC Vision / Mission (100 words max)
XXXX CYPSC Statement of intent for XXXX year (100 words max)

National Outcome 1 Active and Healthy					
Priority	Objective	Indicator over 3-year CYPP period	Action(s) for the year	Lead Agency	Partners
National Outcome 2 Achieving in all areas of learning and development					
Priority	Objective	Indicator over 3-year CYPP period	Action(s) for the year	Lead Agency	Partners

Appendix Four:

CYPSC Mid-year Progress Update

An example of content of the Mid-year Progress Update is provided for information. **The final template will be developed and disseminated in due course.**

XXXX CYPSC Vision / Mission (100 words max)
XXXX CYPSC Statement of intent for XXXX year (100 words max)
Challenges XXXX CYPSC wishes to highlight (100 words max)

National Outcome 1 Active and Healthy						
Priority	Objective	Indicator over 3-year CYP period	Action(s) for the year	Lead Agency	Partners	*Status
						Green Amber Red
						Green Amber Red
						Green Amber Red
National Outcome 2 Achieving in all areas of learning and development						
Priority	Objective	Indicator over 3-year CYP period	Action(s) for the year	Lead Agency	Partners	*Status
						Green Amber Red
						Green Amber Red
						Green Amber Red

*Status Key

GREEN (completed / on-track)

AMBER (progress but some slippage against timescales)

RED (no progress)

Appendix Five:

CYPSC Annual Progress Report

An overview of the content of the Annual Progress Report is provided for information. **A final pro-forma will be developed and disseminated in due course.**

- An overview of how children and young people in the county / CYPSC area are doing under the five national outcomes for children and young people. Highlighting any significant changes, improvements and areas requiring further attention or exploration by the CYPSC. The following table provides an example for illustration only of the types of indicators a CYPSC will examine.

Indicator	Measure	Number %	Comment			
			✓	✗	≈	Δ
Child and youth population	The number of children and young people 0-24					
Child population	The number of children aged 0-17					
Young adult population	The number of young people aged 18 - 24					
National Outcome 1 Active and Healthy						
E.G. Antenatal care	The percentage of mothers attending antenatal care					
E.G. Sexual health and behaviour	The number of births to girls aged 10 -17					
National Outcome 2 Achieving in all areas of learning and development						
Attendance at school	The percentage of children who are absent from school for X days or more in the school year					
Comment Key						
✓	Data moving in right direction					
✗	Data moving in wrong direction					
≈	Data shows broadly constant trend or no significant movement					
Δ	No or insufficient data available to determine a trend / trend unclear					

- Detail of progress on those actions set out in the Annual Programme of Work to improve outcomes for children and young people
- Detail of CYPSC inter-agency activity including membership, engagement, linkages to CYPSC member agencies operational plans
- Detail of how the CYPSC is involving children and young people in its structures and decision-making E.G. A Vignette or short Case Study
- CYPSC progress on national policy objectives and commitments as relevant e.g. *Planning and co-ordination of Parenting Support in the CYPSC area* E.G. A Vignette or short Case Study
- Challenges in CYPSC implementation.
- Achievements and Learning – 1 Vignette / Case Study
- Lessons learned from implementation and the value-add of the CYPSC model of inter-agency working
- Record of leveraged funding into the county / CYPSC area
- Record of pooled resources by CYPSC member agencies.

Appendix Six:

Children and Young People's Plan Quality Assurance Framework

The QA framework is available [here](#).